



VIKRAMA SIMHAPURI UNIVERSITY

NELLORE-524320, Andhra Pradesh

No: VSU/TENDER No.2 /LAN and Intercom/2017-18

Dated:29.04.2017

TENDER DOCUMENT FOR
THE SUPPLY AND INSTALLATION OF
STRUCTURED LOCAL AREA NETWORKING (LAN) & INTERCOM VOICE
COMMUNICATION
AT
VIKRAMA SIMHAPURI UNIVERSITY, NELLORE

DATE OF DOWN LOADING OF TENDER FORM WITH DOCUMENT: 29 .04.2017

DATE OF PRE-BID OF TENDER : 04.05.2017 at 3:00PM

LAST DATE & TIME FOR SUBMISSION OF TENDER DOCUMENT:12-05-2017 at 5:00PM

DATE & TIME FOR OPENING OF TENDER DOCUMENT AND

TECHNICAL BID : 16-5-2017 at 4:00PM

Vikrama Simhapuri University

Nellore, Andhra Pradesh

No: VSU/TENDER /LAN and Intercom/2017-18

Dated:29-04-2017

NOTICE INVITING TENDER

Notice Inviting Tender for **LAN design, estimation, supply, installation of Structured Local Area Networking (LAN) & Intercom Voice** at Vikrama Simhapuri University, Nellore are invited under **Two bid system** in sealed cover. Detailed description and Terms & Conditions of tender Document may be seen and downloaded from VSU, Nellore website www.simhapuriuniv.ac.in from 29.04.2017 to 12.05.2017 on paying cost of Tender Document (i.e.,Rs.1500/-(Non **Refundable**) in the form of DD, drawn from any nationalized bank in favour of “**Registrar, Vikrama Simhapuri University, Nellore**”) payable at Nellore. Last date of submission of tenders is **12.05.2017 at 5:00PM** either through Post or directly in the office of the undersigned. Postal delays will not be considered.

REGISTRAR

Vikrama Simhapuri University
NELLORE-524 320

Notice Inviting Tender for LAN design, estimation, supply, installation of Structured Local Area Networking (LAN) & Intercom Voice at VIKRAMA SIMHAPURI UNIVERSITY, NELLORE

Vikrama Simhapuri University, Nellore -524 320 invites sealed tender under “TWO BIDS (TECHNICAL & FINANCE) SYSTEMS” in prescribed tender document from firms/manufacturers/suppliers for “LAN design, estimation, supply, installation of Structured Local Area Networking (LAN) & Intercom Voice to Vikrama Simhapuri University, Nellore”.

Schedule of Tender

S.No.	Schedule	Particulars
1	Cost of Tender Form	Rs.1500/- (Rupees One thousand five hundred only) Non refundable in the form of DD in favour of “Registrar, Vikrama Simhapuri University, Nellore” from any Nationalized bank. Those who have downloaded the tender document must accompany above tender Document cost DD in separate envelop in Technical bid Envelop.
2	Date of up-loading of Tender Document	29-04-2017
3	Date of Pre-Bid meeting	04-05-2017 at 3:00PM
4	Last date of down loading of Tender Document	12-05-2017
5	Last date of submission of Tender	12-05-2017 at 5:00PM
6	Date of Opening of Technical Bid	16-05-2017 at 4:00PM
7	Earnest Money Deposit	E.M.D @ 5% on total value of quoted price by way of DD drawn in favour of the “Registrar, Vikrama Simhapuri University payable at Nellore is to be enclosed”. Without E.M.D. the quotation will not be considered. In respect of successful bidder it will be returned after the submission of Security Deposit to VSU, Nellore and The Security Deposit amount will be returned only after the successful completion of warranty period. Any other dues outstanding shall also be recovered from the Security Deposit. In the case of unsuccessful Bidders. The EMD shall be refunded within 30 days of award of contract to successful bidder /bidders.

Note:-

1. The details of Tender Terms & Conditions are mentioned in Tender Document.
2. Tender Form can be downloaded directly from VSU, Nellore website www.simhapuriuniv.ac.in those who have downloaded the tender document from website should must enclose a DD for **Rs.1500/- (Rupees one thousand five hundred only)** Draft of any nationalized bank drawn in favour of “Registrar, Vikrama Simhapuri University, Nellore” payable at Nellore along with their Technical bid (NON-REFUNDABLE) BY WAY OF SEPARATE DEMAND DRAFT DRAWN IN FAVOUR OF VSU, NELLORE AND THE SAME SHOULD ESSENTIALLY BE ENCLOSED ALONGWITH THE TECHNICAL BID IN SEPARATE ENVELOP. THE BIDDERS SHOULD SPECIFICALLY SUPERSCRIBE, ”DOWNLODED FORM THE WEBSITE” ON THE TOP LEFT CORNER OF THE OUTER ENVELOP CONTAINING TECHNICAL BID & FINANCIAL BID SEPERATELY. IN NO CASE, THE TENDER COST FEE SHOULD BE MIXED WITH EMD AMOUNT. THE TENDERS NOT FOLLOWING THE ABOVE PROCEDURE, THEIR BIDS WILL BE SUMMARILLY REJECTED.
3. The Registrar, Vikrama Simhapuri University, Nellore, reserves the right to reject any or all tenders without assigning any reason whatsoever.
4. Interested Bidders are advised to visit the University website www.simhapuriuniv.ac.in for details of this tender Document.

REGISTRAR
VIKRAMA SIMHAPURI UNIVERSITY
NELLORE

TENDER DOCUMENT

LAN design, estimation, supply, installation of Structured Local Area Networking (LAN)
& Intercom Voice to Vikrama Simhapuri University, Nellore

Cost of Tender Document: Rs.1500/-(Rupees one thousand five hundred only)
Non-Refundable

(To be submitted in the form of Demand Draft from any Nationalized bank in favour of “Registrar, Vikrama Simhapuri University, Nellore”; **Those who have downloaded tender document directly from website www.simhapuriuniv.ac.in must accompany the cost of Tender Document DD as mentioned above along with their Technical Bid document envelop failing which their bids shall be out rightly rejected).**

IMPORTANT DATES

Publication of NIT in the News Papers	:	27-04-2017
Uploading of NIT on VSU, NELLORE website www.simhapuriuniv.ac.in	:	29-04-2017
Date of downloading of Tender Document	:	29-04-2017
Date of Pre-bid meeting		04-05-2017 at 3:00PM
Last date of submission of Tender Document	:	12-05-2017
Last date & time for submission of Tender Document	:	12-05-2017 up to 5:00PM at the VSU office, Kakatur (V), Venkatachalam (M), Nellore- 524 320(A.P.)
Date & Time for opening of Technical Bid	:	16-05-2017 upto 4:00PM at the VSU office, Kakatur (V), Venkatachalam (M), Nellore- 524 320(A.P.)
Date & Time for opening of Financial Bid	:	Will be intimated separately in due course of time to only those bidders, who have quality in Technical Bid (i.e., whose bids found “Technical Responsive”).

NOTICE INVITING TENDER

LAN design, estimation, supply, installation of Structured Local Area Networking (LAN) & Intercom Voice to Vikrama Simhapuri University, Nellore-524320

1. Sealed tenders are invited under two bid system (Part-I Earnest Money and Technical bid & Part-II Financial bid) from prominent manufacturers & whole-sellers.
2. The cost of Tender Document is **Rs.1500/- (Rupees one thousand five hundred only)** (Non refundable). The Tender Document can be downloaded from the VSU website (www.simhapuriuniv.ac.in). In this case it is necessary for the Tender to pay the cost in the form of Demand Draft drawn in favour of “Registrar, Vikrama Simhapuri University, Nellore”, payable at Nellore and is kept in separate envelop in the Technical Bid Envelop. The reference of the DD is to be super scribed on the main envelop of Technical Bid.
3. The amount of Earnest money Deposit is @ 5% on total value of quoted price by way of DD drawn in favour of the “Registrar, Vikrama Simhapuri University payable at Nellore is to be enclosed”. Without E.M.D. the quotation will not be considered. In respect of successful bidder it will be returned after the submission of Security Deposit to VSU, Nellore This Earnest money deposit is compulsory and equal to all the prospective bidders, whether they are bidding for minimum 60% items or all the items as per the recruitment list given in chapter-7 of this Tender Enquiry Document by any bidder want to participate in this Tender. The bidder is required to deposit earnest money along with their Technical Bid document in Technical bid Envelop.
4. The Tenderer is required to prepare two sealed cover super scribed as (i) Cover-I- Technical Bid , and (ii) Cover-II – Financial Bid. Both covers should be kept in One main sealed cover super scribed as “Tender for **LAN design, estimation, supply, installation of Structured Local Area Networking (LAN) & Intercom Voice** The tender has to send / submit at the Vikrama Simhpuri University, Kakatur (V), Venkatachalam (M), Nellore **on or before 12-05-2017 at 5:00PM.**
5. The Technical bid will be opened **on 16-05-2017 at 4:00PM** by a Committee constituted by the competent authority of VSU, Nellore, in its office in the presence of the Tenders or their authorized representative who wish to present. The date and time for opening of financial bids of the technically qualified tenderers shall be communicated later as per convenience of this office.
6. The Authority reserves the right to reject/cancel any or all the tenders at any time or to relax/amend/withdraw any of the terms and conditions as contained in the Tender Documents without assigning any reason, thereof. Any inquiry after submission of the tender will not be entertained.
7. Bidders shall not approach for refund of EMD till the finalization of the tendering process and award of contract to qualifying Tenderers. If any tenderer approaches for EMD, it will be forfeited at the discretion of the competent authority of VSU, Nellore. The offer is should remain valid for a minimum period of 90 days. EMD shall be refunded to the

unsuccessful bidders within 30 days of award of contract to the successful bidders /bidders.

8. Vikrama Simhapuri University, Nellore, reserves the full rights to increase/decrease the quantity of items in the tender as per requirement.
9. Any dispute is subject to the jurisdiction of Nellore, Andhra Pradesh.
10. The tender Document has been divided into the following chapter:-

- **Chapter-1:** General Instructions to bidders (Page No.8)
- **Chapter-2:** Terms and Conditions of Contract (Page No.9-13)
- **Chapter-3:**Schedule of requirements (Page No.14-17)
- **Chapter-4:**Technical Bid (Page No.18 - 20)
- **Chapter-5:** Check List (Page No.21-22)
- **Chapter-6:**Contract Form (Page No.23-24)
- **Chapter-7:** Financial Bid(to be utilized by the bidders for quoting their prices and price bid should be kept in separate sealed envelope superscripted as Financial Bid for stationary items) (Page No.25-29)

CHAPTER –I

GENERAL INSTRUCTIONS TO BIDDERS:-

1. The Tenders must fulfill the following specifications/conditions:-
 - (a) The tenderer should have its own bank Account, PAN, TAN, TIN, VAT and service Tax Number, Payment will be made electronically only.
 - (b) The tenderer should be a reputed supplier having at least three years dealing experience with the government departments. Certificate in token of proof of experience, of the concerned department should be enclosed for ready reference.
 - (c) The tenderers are also required to submit make of the material i.e. Intercom devices, patch cards cables, pipes, which is to be used for Structured Local Area Networking (LAN) & Intercom Voice., for which rates have been quoted (only Technically Qualified bidders are required to submit samples along with their quoted items nos. and their firms name without indicating any prices before opening of financial bid to store department for inspection).
 - (d) The rates are to be quoted on FOR-Destination basis only. However, their breakup is necessary.
 - (e) The offer of Tenderers quoting rates as per specifications laid down in financial bid (Chapter-7) for less than 60% items shall not be entertained.
 - (f) The tenders should submit self-attested copies of the Income Tax returns for the last three years (i.e. for 2013-2014, 2014-2014, 2015-2016).
 - (g) The tenderer should give an affidavit duly nationalized on stamp paper worth Rs.50/- in clear and un-ambiguous language that it has never been black listed/ no criminal case pending by any of the organization with whom, it had dealing for supply of similar items during last five years nor has been penalized for inferior or poor quality in supply.

CHAPTER-2

TERMS AND CONDITIONS

- 1. If the earnest money deposit (EMD) is not submitted, the tender shall not be considered for acceptance and shall be rejected. The EMD submitted against other tenders cannot be adjusted or considered for this tender. No interest is payable for EMD and Security deposit.**
- 2. The tenderers are required to demonstrate the quoted model of the equipment during the technical evaluation, if required, either at VSU (or) at the place nearer to the University failing which their tenders/offer shall be rejected.**
- 3. Tenderer submitting tenders would be considered and accepted all the terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the tender.**
- 4. Any action on the part of the Tenderer to influence anybody in the said Institute, will be taken as an offence, and they will not be allowed to participate in the tender enquiry and their offer will not be considered.**
- 5. *The tenderers must quote the best option as per our specification. The offer submitted as option-a, option-b or c will not be considered and offers submitted in the form of multiple offers will be summarily rejected. The technical specifications of the equipment acceptance or rejection is depending on the technical committee at the time of tender opening and negotiation time. The suitable technical. The Registrar on behalf of the university does not bind himself to accept the lowest or any other tenders, and reserves to himself the right to wave off any formalities thereof or reject any or all the tenders received without assigning any reasons thereof.***

ELEGIBILITY / EVALUATION CRITERIA

- 1. The tender must fulfill the following specifications (all documentary proofs, self-attested and stamped (seal), are required to be submitted along with the technical bid):**
 - (a) The tender should have its own Bank account, PAN, TIN, TAN Number, VAT and service tax number. Self attested Photostat of all should be enclosed.
 - (b) The Tender should be a reputed & financially sound in supply and installation of Structured Local Area Networking (LAN) & Intercom Voice supplier having minimum experience of three years and expertise in supplies to Central Government Institutes/Ministries /Departments/Public Sector & undertakings etc. Proof of experience in the form of copy of certificates obtained from Govt. Dept. etc., should be enclosed. Copy of income tax returns for the last three years may also be enclosed with technical bid.
 - (c) The tender should have an annual turnover of not less than **Rs.50 Lakhs** Copy of relevant stipulated proof may also be enclosed with Technical bid.
 - (d) The tender should submit a certificate, along with its Technical bid, indicating that their representatives will have to submit and place the sample of supply and installation of Structured Local Area Networking (LAN) & Intercom Voice., in the

- stores room for inspection with clear marking of Agency/Firm name to VSU, Nellore (Without indicating prices on submitted sample items), when they (Tenderer) get the official intimation from VSU, Nellore that their firm found “Technical Responsive” and the rates for each supply and installation of Structured Local Area Networking (LAN) & Intercom Voice have been quoted in the Financial bid (Chapter 7) accordingly. The tenderer should also enclose a duly stamped signed copy of the terms & conditions of the tender documents with Technical bid conveying acceptance thereof.
- (e) The tendering firm/Agency/Company are advised in their own interest to quote their rates for all the items or minimum 60% of items as per the specifications laid down in financial bid (chapter-7). The offer of tenderers quoting rates for less than 60% items shall not be entertained.
 - (f) The Technical Responsive bidders Financial Bid shall only be opened and L-1 bidder shall be decided on the basis of each item wise lowest rate quoted by any of the bidder and the bidder, who have quoted maximum number of items in L-1 rate shall be given opportunity by the competent authority of VSU, Nellore and ask him in writing to match L-1 price of other items quoted by him in comparison of other bidders, where his quote has not found L-1.
 - (g) The EMD @ 5% is refundable (without interest), should be necessarily accompanied with the technical bid in the form of Demand Draft drawn from any nationalized bank in favour of “Registrar, Vikrama Simhapuri University, Nellore, failing which tender shall be declared un-responsive. EMD shall be refunded to the unsuccessful bidders within 30 days of award of contract to the successful bidders within 30 days of award of contract to the successful bidder/bidders.
 - (h) Successful Tenderer shall be required to pay Security deposit of 5% on CIP or Free on Road (FOR) value inclusive of the taxes by way of Demand Draft within 15 days from the date of placement of purchase orders and shall execute an agreement for faithful and satisfactory performance of contract. Specimen copy of the agreement is enclosed. The Security Deposit amount will be returned only after the successful completion of warranty period. **Bank Guarantor procedure is not acceptable.**
 - (i) If the Successful Tenderer fails to lodge security deposit within the period of 15 days as specified above, such failure shall constitute a breach of terms and conditions of the tender and the Earnest Money deposited by him shall be withheld in addition to recovery of any loss sustained by the Institute.
 - (j) The tenderer shall forfeit the Security Deposit for any non-performance of the equipment or default during warranty period.
 - (k) The tenderer should give an affidavit duly notarized on stamp paper worth Rs.50/-, Therein clearly and un-ambiguously mentioning that it has neither been black listed/no criminal case is pending against him by any of the Government Institute/Ministries/Departments/PSU with whom, it had contract for supply and **installation of** Structured Local Area Networking (LAN) & Intercom Voice during last five years nor has been penalized by such organization on account of poor/spurious quality.

- (l) Details regarding quality, brand, specification etc. have been given against each item in the financial Bid (Chapter-7). Rates should strictly be quoted accordingly. Item where brand has not been indicated, rates should be quoted for best available/good quality product conforming to prescribed prevailing standards.
- (m) In his own interest the tenderer is advised to submit the desired papers/documents with their technical bid as per the specifications indicated in chapter -5 (Check list) failing which their bids shall be declared un-responsive.

OTHER ESSENTIAL TERMS & CONDITIONS:-

2. The Selected tenderer would be required to arrange supply as per the dispatch Instructions / purchase cum supply order during the working hours of the institute. Since the rates are to be quoted on destination basis, no other charges whatsoever are payable extra.
3. The selected tenderer Firm/Agency/Company shall also provide the name and mobile number of a key person, who can be contracted at any time, even beyond the office hours and on holidays. The person should be capable of taking orders and making arrangement for supply of the desired items even on short notice to VSU, Nellore.
4. Bills in triplicate for the items supplied by the firm(s), should be raised for payment. Payment shall be released after deducting TDS as per Income Tax Rules and any other deductions as per Government rules and payment shall be released only after it is ensured that the items/quantity and quantity of items supplied are to the entire satisfaction of this office. If any items are found to be defective, or not of the desired quality etc., the same shall be replaced immediately, for which no extra payment shall be replaced immediately, for which no extra payment shall be made by Vikrama Simhapuri University, Nellore.
5. Vikrama Simhapuri University, Nellore shall be the sole authority to cancel or amend the order, as per requirement,
6. The bills raised by the selected tendering Firm/Agency/Company should have all tax registration numbers printed on bill. The bill shall be signed by the authorized signatory of the firm across a revenue stamp. Validity of the tax registration during the currency of contract shall be the sole responsibility of the tendering firm/Agency/Company. The bill shall be raised indicating permissible taxes separately and the copies of proof of Service Tax/Vat or other applicable taxes deposited to Tax authorities by the firm for recent period, just before the submission of bills must also be enclosed for reference of VSU, Nellore authorities.
7. The tendering firm/Agency/Company shall be bound by the details furnished by him/her to the Vikrama Simhapuri University, Nellore while submitting the tender or at subsequent stage. Upon selection of the tendering Firm/Agency/Company, if at any stage the document furnished by him /her is found to be false or the quality of the articles or rates are found of poor quality/different specifications, it would be deemed to be a breach of terms of contract, the contract shall be cancelled and performance security shall be stand forfeited.

8. The Selected firm(s) shall not be allowed to transfer, assign, pledge or sub-contract its rights and liabilities under this contract to any other agency (ies) without prior written consent of the Vikrama Simhapuri University, Nellore. If it is found that the firm has given sub-contract for **LAN design, estimation, supply, installation of Structured Local Area Networking (LAN) & Intercom Voice** on the basis of procurement/supply order, the contract shall stand cancelled & the performance security shall stand forfeited.
9. The conditional/incomplete bids not be considered and shall be declared unresponsive.
10. All entries in the tender form should be legible and filled clearly in the published in the Financial Bid Form (Chapter-7) only. If the space furnishing the information is found insufficient, a separate sheet duly signed by the authorized signatory may be attached. No overwriting or cutting or other than issued forms is permitted in the bid forms. In such cases, the tender shall be declared un-responsive.
11. The tender documents should be sealed and clearly super-scribed with the words “Tender for the **LAN design, estimation, supply, installation of Structured Local Area Networking (LAN) & Intercom Voice** to Vikrama Simhapuri University, Nellore “.
12. If a tendering Firm/Agency/company decides to withdraw from the bidding before the financial bids are opened the Vikrama Simhapuri University, Nellore shall have the authority to forfeit **the EMD @ 5%** on total value of quoted price has deposited with the technical bid.
13. Vikrama Simhapuri University, Nellore, shall not be responsible for any financial loss or other damage or injury to any item or person deployed/supplied by the successful bidders in the course of their performing the duties to this office in connection with purchase order /supply order for **supply, installation of Structured Local Area Networking (LAN) & Intercom Voice** The Competent Authority of Vikrama Simhapuri University, Nellore reserves the right to relax/withdraw any of the terms and conditions mentioned in the tender documents, if doing so is in the interest of the VSU, Nellore.
14. The tender should be sent / submitted to the O/o the Registrar, Vikrama Simhapuri University, Nellore – 524 320 the closing time and date for acceptance of tenders shall be **5:00PM on/before by 12-05-2017**. No tender received later the stipulated date & Time or from other modes/ place shall be entertained & shall be declared un –responsive.
15. The tenders will be opened **on 16-05-2017** in office room of the Designated officer at Vikrama Simhapuri University, Nellore **at 4:00PM** in the presence of such tendering firm/Agency/company or their authorized representatives (only one representative from each company shall be allowed) who wish to be present/witness at the time of opening of bids.
16. Vikrama Simhapuri University, Nellore reserves the right to place an order for supply of any items mentioned in the Financial Bid (Chapter-7) or otherwise to any other firm(s) in emergency/unavoidable situation.
17. This office shall have the full authority to reject any/all offer(s) without assigning any reason thereof. Any enquiry after submission of the quotation will not be entertained.
18. The rate submitted by the tendering Firm/Agency/Company should not be higher than the rates at which the **supply, installation of Structured Local Area Networking (LAN) & Intercom Voice** are being supplied by it to other Govt. Institutes/Ministries/Departments/PSUs. If subsequently it is found that the firm has

supplied **Structured Local Area Networking (LAN) & Intercom Voice** etc at higher rates to the Vikrama Simhapuri University, Nellore, the excess amount shall be recovered from the performance Security and /or from the pending bills of the firm along with a penalty of Rs.1,000/-(Rupees One Thousand only) on firm on such occasion and shall be doubled on subsequent occasions.

19. The tendering Firm/Agency/Company should have its own Bank Account Number, TIN/TAN number, PAN number, VAT and service Tax registration number. Self-attested copy of the same should be enclosed. The bank name and account number should be intimated to The Registrar, VSU, Nellore to which all payments for **LAN design, estimation, supply, installation of Structured Local Area Networking (LAN) & Intercom Voice** will be made through ECS transfer in case of the successful bidder.
20. Any complementary scheme offered by the manufacturer shall be provided to Vikrama Simhapuri University, Nellore – with no additional cost.

(Authorized Signatory)

All Terms and Conditions Read & Signed by me

Signature

Name of Tender.....

Rubber Stamp.....

Chapter-3

Schedule of Requirement:

1. The items mentioned in the financial Bid (Capter-7) will be required by this office. The demand for these items will be given to the tendering Firm/Agency/Company by way of Dispatch Instructions /Purchase cum Supply Order to Vikrama Simhapuri University, Nellore.
2. The supply order may be given for single or bulk items and agency will have to supply them immediately but not later than the period as stipulated at the destination location (place) as stated in the Dispatch Instructions/Purchase cum Supply Order.
3. The item will be supplied at the destination location (Place) as stated in the Dispatch Instructions/Purchase cum supply order.
4. Vikrama Simhapuri University, Nellore shall be the sole authority to cancel/amend any order, as per requirement, and also to place order for supply of items beyond office hours/holidays/place of supply for which, no additional payment shall be made.

Request for Quotation for Supply and Installation to establish Local Area Network and Intercom Voice Communication Equipments

SCOPE OF WORK:

New installation of LAN setup includes but not limited to the following tentative work:

1. Indoor UTP Cable Laying through PVC Pipe, Casing including all materials
2. Preparation of Actual Bill of Material based on Survey and Vikrama Simhapuri University's requirements.
3. Installation of IO/Crimping/Patch Panel/ Rack/ Switch and System Integration
4. Laying and Termination of CAT6 UTP Cable. All cabling must be "structured"
5. Network Documentation (on Paper and CD)
6. All the CD's, operational manuals, stationery and similar accessories made available by Original Equipment Manufacturer(OEM) vendor should be handed over by the Supplier to VIKRAMA SIMHAPURI UNIVERSITY after installation work is over.
7. Labeling of Cables, I/Os, Jack Panel, Switches for connections.
8. Repair/Refurnishing work owing to damage caused due to cabling or any other work related to this Project. There should not be any hanging or uncovered wire.
9. Patch cord should be branded and factory crimped.
10. Equipment furnished shall be complete in every respect with all mountings, fittings, fixtures and standard accessories normally provided with such equipment's and/or needed for erection, completion and safe operation of the equipment's as required by applicable codes though they may not have been specifically detailed in the tender document, unless included in the list of exclusions. All similar standard components/parts of similar standard equipment's provided, shall be inter- changeable with one another.
11. The Bidder shall be responsible for providing all materials, equipment's, and services, specified or otherwise, which are required to fulfill the intent of ensuring operability, maintainability, and reliability of the complete equipment covered under this specification within his quoted price. This work shall be in compliance with all applicable standards, statutory regulations and safety requirements in force of the date of award of this contract.

12. The bidder shall also be responsible for deputing qualified personnel for installation, testing, commissioning and other services under his scope of work as per this specification. All required tools and tackles for completing the scope of work as per the specification is also the responsibility of the bidder.
13. The installation of equipments/items shall be accepted only after installation tests are over.
14. The bidder should ensure while installation of LAN, day-to-day functioning of official work and existing network setup/connectivity/internet connectivity does not get disrupted.
15. The switches proposed by the bidders must be compatible to the existing devices.
16. The scope covers design/development of a suitable architecture/layout of the proposed networking system, preparation of bill of materials, pre-dispatch inspection/testing, packing and forwarding, transportation, insurance and carrying out further activities at sites viz. unloading, storage, (space to be provided by the university) further handling, erection, testing and commissioning including successful completion of acceptance tests and any other services specified.
17. VIKRAMA SIMHAPURI UNIVERSITY reserves the right for quantity variation due to increase/decrease in requirements. The bidder shall also provide all required equipment which may not be specifically stated herein but are required to meet the intent of ensuring completeness, maintainability and reliability of the total system covered under this specification, including integration and interoperability with the existing LAN.
18. Onsite warranty for all Installation and Hardware delivered for **minimum five years** and extended as per OEM guarantee/warranty offered.
19. In case, the quantity of laying cables or fixing wall mount sockets etc. exceeds or is less than the quantity in bid price, the payment for the executed quantity shall be paid on pro-rata basis, for the actual quantities consumed.
20. The work should be completed within 4 weeks from issue of work order. Penalty 0.5% per week will be chargeable for delay in completion of work.

Requirement for the following

S.No.	Description	Quantity
1	Total Data Points	500
2	Intercom Points for Voice Communication	75
3	Wi-Fi Coverage in Administrative, Academic, Hostel Buildings	
4	Building to building fiber connectivity with fault tolerance feature	

TECHNICAL SPECIFICATIONS FOR NETWORK EQUIPMENTS

S.No	Item No.
1.	Supply and Installation of 9 U rack with power management
2.	Supply and Installation of 12 U rack with power management
3.	Supply and Installation of 32 U rack with power management
4.	Supply and Installation of 42 U rack with power management
5.	Supply and Installation of L3 Core Switch with power management
6.	Supply and Installation of L2 Managed Switch – 48 Port
7.	Supply and Installation of L2 Managed Switch – 24 Port
8.	Supply and Installation of L2 Managed Switch – 16 Port
9.	Supply and Installation of L2 Managed Switch – 8 Port
10.	Supply and Installation of L2 Unmanaged Switch – 48 Port
11.	Supply and Installation of L2 Unmanaged Switch – 24 Port
12.	Supply and Installation of L2 Unmanaged Switch – 16 Port
13.	Supply and Installation of L2 Unmanaged Switch – 8 Port
14.	Networking work, per point basis for cable length up to 10 meters
15.	Networking work, per point basis for cable length up to 20 meters
16.	Networking work, per point basis for cable length up to 40 meters
17.	Networking work, per point basis for cable length more than 60 meters
18.	Supply and Installation of Jack Panel 48 Ports
19.	Supply and Installation of Jack Panel 24 Ports
20.	Supply and Installation of Jack Panel 16 Ports
21.	Supply and Installation of Jack Panel 8 Ports
22.	Cable laying underground with digging refilling and concealing the cable in GI pipe with Optical Fiber cable including splicing and termination
23.	Cable laying underground with digging refilling and concealing the cable in GI pipe with UTP Cat 6 cable including splicing and termination

24.	Cable laying in PVC conduit with Optical Fiber Cable including splicing and termination
25.	Cable laying in PVC conduit/casing capping with UTP Cat 6 cable
26.	<p>FIREWALL FOR 300/500 CONCURRENT USERS</p> <ul style="list-style-type: none"> • Full protection suite of network, wireless, IPS, VPN, web, app, email, and web application firewall technology • Automatically identify and isolate infected systems on the network until they can be cleaned up • Unprecedented visibility, including user and application risk, with traffic-light style indicators and rich reporting • Content filtering • Unified policy management that makes powerful policies and rule sets easy and intuitive • advanced networking, protection, user, and app controls • Protect against SQL injection, DDoS, cross-site scripting attacks
27	Wi-Fi Access Points with 200 meters Indoor and Outdoor coverage
28	Wi-Fi Access Points with 500 meters Indoor and Outdoor coverage
29	Wi-Fi Access Points with 1000 meters Indoor and Outdoor coverage
30	Cat6 Patch Cord
31	Cat6 Patch Cord
32	Intercom Device for 100 users
33	Intercom Device for 200 users
34	Intercom Device for 300 users
35	Intercom Device for 400 users
36	Handset/Phone for Intercom

Note: Bidder should quote all passive network component of same OEM make.

Signature of Bidder :
Name & Designation :
Company :

Registrar

Chapter-4

TECHNICAL BID

1 For **LAN design, estimation, supply, installation of Structured Local Area Networking (LAN) & Intercom Voice** to Vikrama Simhapuri University, Nellore-524 320

2 Name of the supplier : _____
Company/Firm/Agency

3 Name of Proprietor/Director of the : _____
company/Firm/Agency

4 Full Address of Reg. Office (A copy : _____
of Company/Firm/Agency
registration must be enclosed) _____

Telephone Nos. : _____

Fax Nos. : _____

E-mail ID : _____

5 Details of Banker of the Firm with : _____
full address _____

Telephone Nos. Banker : _____

Fax Nos. of Banker : _____

E-mail Id of Banker : _____

6 Bank Ac/s No. of firm for ECS : _____
payments

7 PAN, TIN, TAN, VAT, Service Tax : _____
Registration No. of the firm
(Enclosed a copy of the same)

8 Details of cost of Tender : _____

9 Details of EMD : _____

10 Un-Priced duly signed stamped list of : _____
items (for minimum 60% items or for
all the items mentioned in financial
bid (Chapter-7), Bidder interested to
be participated under this tender must
be accompanied a list of those items
with Technical Bid without indicating
price)

11. Financial turnover of the tendering company/Firm Agency for the last three financial years:

(Attach separate sheet if space provided insufficient)

Financial Year	Amount (Rs.Lacs)	Remarks, if any
2013-2014		
2014-2015		
2015-2016		

11. Give details of major contracts handled by the tendering company/Firm/Agency for the last three years in the following format (enclose the self-attested copies): (if the space provided is insufficient, a separate sheet may be attached)

S.No.	Details of client along with address, telephone numbers and fax numbers	Amount of Contract (Rs.in Lakh)	Duration of contract	
			From	To
1				
2				

(Signature of authorized person)

Date: _____ Full Name: _____

Place: _____ Seal: _____

CERTIFICATE

1. I, _____ Son / Daughter / Wife of Shri _____ Proprietor / Director / authorized signatory of the agency /Firm, mentioned above, is competent to sign this declaration and execute this tender document;
2. I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them;
3. I, do hereby certified that the representative of our firm shall be place the samples of **LAN design, estimation, supply, installation of Structured Local Area Networking (LAN) & Intercom Voice etc**, quoted by our firm (without indicating price, clear marking of firm/agency name in each of item) to Vikrama Simhapuri University, Nellore-524 320 (A.P.) on the receiving of official intimation from competent Authority of VSU, Nellore regarding the “Technical Responsiveness of our firm for this Tender”.
4. The rates of each **Structured Local Area Networking (LAN) & Intercom Voice etc** those samples kept at VSU, Nellore have already been quoted in the Financial Bid kept in Financial Bid envelop.
5. The information/documents furnished along with the above application are true and authentic to the best of my Knowledge and belief. I/we, am/are well aware of the fact that furnishing of any false information/fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.
6. I, do hereby declare that the our firm has neither been blacklisted/no criminal case pending against him (attach an affidavit duly notarized on stamp paper worth of Rs.50/-) stating that no criminal /Black listing case is pending against the firm) by any of the Government Institute/Ministries/Departments/PSUs with which the firm had contracted **LAN design, estimation, supply, installation of Structured Local Area Networking (LAN) & Intercom Voice** during the last five years nor has been penalized by such offices/organizations for supply of poor/spurious **Structured Local Area Networking (LAN) & Intercom Voice etc**

(Signature of authorized person)

Date: _____ **Full Name:** _____

Place: _____ **Seal:** _____

Chapter-5

CHECK LIST OF DOCUMENTS TO BE SUBMITTED ALONG WITH THE TECHNICAL BID AND FINANCIAL BID

DOCUMENTS REQUIRED TO BE SUBMITTED WITH TECHNICAL BID:-

1. **The cost of Tender Document** enclosed in the form of Demand Draft of **Rs.1,500/- (One thousand five hundred only) (Non-Refundable)** from any nationalized Bank in favour of **“Registrar, Vikrama Simhapuri University, Nellore”** payable at Nellore and must accompanied with Technical Bid if the tender document downloaded from the website.
2. **EMD @ 5% on total value of quoted price** in the form of Demand Draft from any nationalized bank in favour of “Registrar, Vikrama Simhapuri University, Nellore”, payable at Nellore and must accompanied with Technical Bid.
3. Technical bid form duly filled, signed & stamped.
4. Un-priced duly signed stamped list of items (for those all items or minimum 60% items bidder interested to participated under this tender must be accompanied with technical bid without indicating price) is must be kept in Technical bid envelop.
5. Tender document each page duly signed stamped and page numbering done.
6. Proof of Office Address.(Form No.4)
7. Proof of Bank Account Number.
8. Attested copy of PAN,TAN,TIN,VAT, Service Tax Registration number etc.;
9. Self –attested copies of the IT returns for last 3 years;
10. A certificate, with technical bid, indicating that their representative will have to submit and place the sample of **Structured Local Area Networking (LAN) & Intercom Voice etc.**, in the store room for inspection with clear marking agency/Firm name to VSU, Nellore (without indicating prices on submitted sample items), when they (Tenderer) get the official intimation from VSU, Nellore that their firm found” Technical Responsive”.
11. The rates quoted items (all items or minimum 60% items) shall have quoted in the format given in financial Bid envelop separately.
12. Attested copy of three year experience certificate obtained from Govt. Dept./PSU.
13. An affidavit duly Notarized on stamp paper worth of Rs.50/- in clear and un-ambiguous language that the Tenderer has never been black listed/no criminal case pending by any of the organization with whom, it had dealing for supply of similar items during last five years nor has been penalized for inferior or poor quality in supply must be accompanied with Technical Bid Envelop.

DOCUMENTS REQUIRED TO BE SUBMITTED WITH FINANCIAL BID

14. The tendering Firm/Agency/Company may quote their rates for all the items or minimum 60% of items as per the list and specification laid down in Financial Bid (Chapter-7), failing which their bids shall be out rightly rejected. Financial Bid must be kept in separate sealed super-scribed envelop “Financial Bid for supply **Structured Local Area Networking (LAN) & Intercom Voice etc.**,”
15. The Tender should be submitted under Two Bid System. The interested Firms/agencies are advised to submit two separate envelopes super-scribing “Technical Bid for **LAN design, estimation, supply, installation of Structured Local Area Networking (LAN) & Intercom Voice** and “Financial Bid for supply and installation of **Structured Local Area Networking (LAN) & Intercom Voice etc** “.Both sealed envelopes should be kept in third bigger sealed envelope super-scribe with the words “**Tender for supply of and installation of Structured Local Area Networking (LAN) & Intercom Voice etc**”.

Chapter-6

CONTRACT FORM

(To be made on Rs.100.00 Non-judicial Stamp/E Stamp Paper)

DRAFT AGREEMENT FORMAT

This agreement is made at Nellore on the _____ day of
Two thousand Sixteen -between _____ acting through Shri
_____, _____, Vikrama Simhapuri University,
Nellore (hereinafter called “**client**” which expression shall, unless repugnant to the
context or successors, legal representatives and assigns) of the **First part.**

Second Part

M/s _____, having its registered office at
_____ (herein after called the “Agency” which
expression unless repugnant to the context shall mean and include its successors-in-
interest assigns etc.) of the **Second Part.**

WHEREAS the “Client” is desirous to engage the “Agency” for providing **LAN design, estimation, supply, installation of Structured Local Area Networking (LAN) & Intercom Voice** for Vikrama Simhapuri University, Nellore-524 320 A.P as per the terms and conditions stated below:-

1. The selected Agency Services would be required to **LAN design, estimation, supply, installation of Structured Local Area Networking (LAN) & Intercom Voice** on regular basis to on all working days **between 10:00AM to 5:00PM** No separate charges for delivery of goods would be paid by this office.
2. Bills in triplicate for items supplied by the selected Agency should be raised for payment. Payment shall be released after deducting TDS as per Income Tax Rules and any other deductions as per Government rules and payment shall be released only after it is ensured that the items/quantity and quality of items supplied are to the entire satisfaction of this office. If any items are found to be defective, or not of the desired quality etc., the same shall be replaced by the selected agency immediately for which no extra payment shall be made.
3. The Agency shall be bound by the details furnished by him/her to the VSU, Nellore while submitting the tender or at subsequent stage. Upon selection of the Agency, if at any stage, the documents furnished by him/her is found to be false or the quality of the articles or rates are found of poor quality/different specifications, it would be deemed to be a breach of terms of contract, the contract shall be cancelled and performance security shall be forfeited.
4. The Selected Agency shall not be allowed to transfer, assign, pledge or sub-contract its rights and liabilities under this contract to any other agency/ies without prior

written consent of the VSU, Nellore. If it is found that the firm has given sub-contract for **LAN design, estimation, supply, installation of Structured Local Area Networking (LAN) & Intercom Voice** on the basis of procurement/supply order, the contract shall stand cancelled & the performance security shall stand forfeited.

5. Vikrama Simhapuri University, Nellore, shall not be responsible for any financial loss or other damaged injury to any item or person deployed/supplied by the successful bidder in the course of their performing the duties to this office in connection with purchase order/supply **and installation** order for **Structured Local Area Networking (LAN) & Intercom Voice etc** The Competent Authority of VSU, Nellore reserves the Right to relax/withdraw any of the terms and conditions mentioned in the tender documents, if doing so is in the interest of VSU, Nellore.
6. Any complementary scheme offered by the manufacturer shall be provided to the VSU, Nellore with no additional cost.

THIS AGREEMENT will take effect from _____ day
 _____ of _____ Two
 Thousand sixteen.

IN WITNESS WHEREOF both the parties here to have caused their respective common seals to be hereunto set their respective common seals to be hereunto affixed / (or have hereunto set their respective hands and seals) the day and year mentioned above in Nellore in the presence of the witness:

For and on behalf of the “Agency”

For and on behalf of the “Registrar”,
VSU, Nellore

<p>Signature of the authorized official</p> <p>Name of the official</p> <p>Stamp/Seal of the “Agency”</p> <p>SIGNED, SEALED AND DELIVERED</p> <p>By the said _____ Name on behalf of the “Agency” in presence of Witness: _____ Name: _____ Address: _____</p>	<p>Signature of the authorized officer</p> <p>Name of the Officer</p> <p>By the said _____ Name on behalf of the “Registrar, VSU, Nellore” in presence _____ of Witness: _____ Name: _____ Address: _____</p>
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Chapter – 7

Financial Bid

Tender for supply of _____ to Vikrama Simhapuri University, Kakatur (V), Venkatachalam (M), Nellore—524 320 The price bid should be kept in separate sealed envelope superscripting “Financial Bid for Tender No.: “VSU/Tender No.2 / LAN & Intercom /2017-2018”

*VSU, NELLORE authorities reserve the full rights to increase/decrease the quantity of items in the time of award of tender as per its actual requirement. The quantities mentioned below in this tender against each item are only indicative/tentative nature.

NOTE: All the rates should be quoted strictly in accordance with the following table:-

S.N	Item No./ BRAND:MNC (Multi National Company)	Units	Rate	VAT	Service Tax	Amount
1	Supply and Installation of 9 U rack with power management	Number				
2	Supply and Installation of 12 U rack with power management	Number				
3	Supply and Installation of 32 U rack with power	Number				

	management					
4	Supply and Installation of 42 U rack with power management	Number				
5	Supply and Installation of L3 Core Switch					
6	Supply and Installation of L2 Managed Switch – 48 Port	Number				
7	Supply and Installation of L2 Managed Switch – 24 Port	Number				
8	Supply and Installation of L2 Managed Switch – 16 Port	Number				
9	Supply and Installation of L2 Managed Switch – 8 Port	Number				
10	Supply and Installation of L2 Unmanaged Switch – 48 Port	Number				
11	Supply and Installation of L2 Unmanaged Switch – 24 Port	Number				
12	Supply and Installation of L2 Unmanaged Switch – 16 Port	Number				
13	Supply and Installation of L2 Unmanaged Switch – 8 Port	Number				
14	Networking work, per point basis for cable length up to 10 meters	Per Point				
15	Networking work, per point basis for cable length up to 20 meters	Per Point				
16	Networking work, per point basis for cable length up to	Per Point				

	40 meters					
17	Networking work, per point basis for cable length more than 60 meters	Per Point				
18	Supply and Installation of Jack Panel 48 Ports	No				
19	Supply and Installation of Jack Panel 24 Ports	No				
20	Supply and Installation of Jack Panel 16 Ports	No				
21	Supply and Installation of Jack Panel 8 Ports	No				
22	Cable laying underground with digging refilling and concealing the cable in GI pipe with Optical Fiber cable including splicing and termination	Per Meter				
23	Cable laying underground with digging refilling and concealing the cable in GI pipe with UTP Cat 6 cable including splicing and termination	Per Meter				
24	Cable laying in PVC conduit with Optical Fiber Cable including splicing and termination	Per Meter				
25	Cable laying in PVC conduit/casing capping with UTP Cat 6 cable	Per Meter				
26	<p><u>FIREWALL FOR 300/500 CONCURRENT USERS</u></p> <ul style="list-style-type: none"> • Full protection suite of network, wireless, IPS, VPN, web, app, email, and web application firewall technology • Automatically identify and isolate infected systems on 					

	<p>the network until they can be cleaned up</p> <ul style="list-style-type: none"> • Unprecedented visibility, including user and application risk, with traffic-light style indicators and rich reporting • Content filtering • Unified policy management that makes powerful policies and rule sets easy and intuitive • advanced networking, protection, user, and app controls • Protect against SQL injection, DDoS, cross-site scripting attacks 					
27.	Wi-Fi Access Points with 200 meters Indoor and Outdoor coverage					
28.	Wi-Fi Access Points with 500 meters Indoor and Outdoor coverage					
29.	Wi-Fi Access Points with 1000 meters Indoor and Outdoor coverage					
30.	Cat6 Patch Cord	1 Meter				
31.	Cat6 Patch Cord	3 Meter				
32.	Intercom Device for 100 users	No.				
33.	Intercom Device for 200 users	No.				
34.	Intercom Device for 300 users	No.				
35.	Intercom Device for 400 users	No.				

36.	Handset/Phone for Intercom	No.				
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Note: Bidder should quote all passive network component of same OEM make.

Signature of Bidder :

Name & Designation :

Company :

Registrar

ANNEXURE-1

Format of Experience Certificate

Project Name	Name of the Employer	Description of Work	Contract No.	Value of Contract (Rs. in Lakhs)	Date of issue of work order	Stipulated period of completion	Actual date of completion	Remarks explaining reasons for delay & work completed

*Attach certificate (s) of payments.

**Immediately proceeding the financial year in which bids are received.

DETAILS OF SIMILAR WORKS EXECUTED DURING THE LAST 3 (THREE) YEARS

Name of the Agency.....

1	2	3	4	5	6	7
Contract No. /Supply No.	Name of Organization	Description Contract/ Supply	No. of Items Supplied	Value	Year of contract	Continuing (YES/NO)

From:-M/s.....
.....
.....

To
The Registrar
Vikrama Simhapuri University
Kakutru (V)
Venkatachalam (M)
Nellore-524 320

1. I, _____ Son / Daughter / Wife of Shri _____ Proprietor/Director authorized signatory of the agency/Firm, mentioned above, is competent to sign this declaration and execute this tender document;
2. I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them;
3. The information / documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I/we, am/are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.
4. I/We further undertake that none of the proprietor/partner/Directors of the organization was or is proprietor or partner or director of any organization with whom the Government have banned /suspended business dealings. I/We further undertake to report to the Registrar, VSU, Nellore immediately after we are informed but in any case not later 15 days, if any Agency in which proprietor/Partners/Directors are proprietor or partner or Director of such a Agency which is banned /suspended in future during the currency of the contract with you.

Yours faithfully,
(Signature of the Bidder)

Name: _____ Designation _____
Add _____
Date: _____
Place: _____

Seal of the Agency